

1 This document was approved at the ANZACPE 2020 AGM.
2 ANZACPE views it as a 'living document' i.e. open to continuous review and adaptation.

3 **ANZACPE**
4 **Clinical Pastoral Education-Consultant (Level 3)**
5 **(EdConsult)**

6 **Accreditation and Review of Accreditation**

7 Prior to reading this document please view the
8 **Preface to ANZACPE's Accreditation Standards for CPSup, CPEd and Ed-Consult.**

9 **Your responsibilities** (in brief) **as an EdConsult** are to: 1) mentor CPSups and CPEds towards
10 accreditation; and 2) to provide or to facilitate education in, and research of, pastoral/spiritual care and
11 supervision. For a fuller description of your responsibilities see the **Competencies expected of an**
12 **EdConsult** described within these Standards.

13 **Application and Preparation for an EdConsult Accreditation Review**

14 When you, and your Member Association, believe that you are ready to claim accreditation as an
15 EdConsult, you need to make that claim by first requesting an ANZACPE Review Committee. You do
16 this through your Member Association.

17
18 Your Member Association shall forward your request (using the *'Request Form for Accreditation*
19 *Review'* found on the ANZACPE Website) to the Chairperson of the ANZACPE Professional Standards
20 Committee.

21
22 If you are requesting a Review immediately prior to an annual ANZACPE Conference, your Member
23 Association shall write to the Chairperson of the ANZACPE Professional Standards Committee no later
24 than 1 April, requesting the formation of a Review Committee on your behalf.

25
26 If you are requesting a Review at a time other than prior to an annual ANZACPE Conference, your
27 Member Association shall write to the Chairperson of the ANZACPE Professional Standards Committee
28 no later than four months prior to the requested time of review requesting the formation of a Review
29 Committee on your behalf.

30
31 Your Association's letter of request and support shall contain:

- 32 1) your name and contact details
- 33 2) verification that you have participated as a Provisional EdConsult under the Standards of your
34 Member Association
- 35 3) verification that your Member Association holds a written statement from a person in leadership
36 within your spiritual/religious/faith/philosophical affiliation attesting to your good standing
- 37 4) the names and contact details of up to 3 Accredited CPEds or EdConsults from your Member
38 Association (excluding your current Supervisor) to be potential members of your Review
39 Committee (having first obtained agreement from these people to be members of that Review
40 Committee)

41
42 It is an ANZACPE requirement that EdConsult Accreditation Reviews involve CPEds and EdConsults
43 from other Member Associations; the Review Committee shall comprise of a majority of EdConsults.

44
45 During the process of forming your Review Committee, you shall be notified and given the opportunity
46 to express reservations in relation to any proposed committee member. Should you have reservations,

47 you need to express them and provide your reason(s) for reconsideration directly to the Chairperson of
48 the Professional Standards Committee, who will give serious regard to your reservations.
49
50 You and the 5 members of your Review Committee shall be notified (6 weeks prior to the Review) of
51 the names and contact details of the members of your Review Committee, with the date, time and
52 venue of the Review.
53
54 Your written materials shall be received by your Committee members at least 3 weeks prior to the
55 Review date.
56
57 You shall forward to the ANZACPE Treasurer the cost for the Review at least 3 weeks prior to the
58 Review date.

59 **Accreditation as an EdConsult**

60 Your Review Committee will be concerned with your ability to demonstrate the personal and
61 professional competence essential for an EdConsult. Therefore you will need to demonstrate, both in
62 the professionalism of your written materials and in your engagement with your Review Committee,
63 evidence of your claims regarding your identity and integrated competency as an EdConsult.
64

65 To recommend that you be accredited as an EdConsult, your Review Committee will be looking to see
66 if you have consistent and integrated capacity in the following competencies:

67 **Administrative Awareness and Competence**

68 This means demonstrating a consistent and integrated capacity to:

- 69 1) educate CPSups and CPEds in the art of planning, organising, leading, co-ordinating
70 and managing CPE Units, within the parameters set by the relevant Member Association
- 71 2) coordinate and facilitate supervisory education for CPSups and CPEds

72 **Interpersonal Awareness and Competence**

73 This means demonstrating a consistent and integrated capacity to:

- 74 1) pastorally/spiritually relate with CPSups and CPEds for whom you have delegated
75 responsibility
- 76 2) reflect upon the issues and relationships (relating to these CPSups and CPEds) and
77 to be articulate and responsive to them

78 **Intrapersonal Awareness and Competence**

79 This means demonstrating a consistent and integrated capacity to:

- 80 1) take appropriate responsibility for your own ongoing intrapersonal development
- 81 2) seek regular supervision/consultation
- 82 3) be self-reflective about experiences within such supervision/consultation and use
83 these experiences as a means of self-awareness, growth and enrichment

84 **Educational Awareness and Competence**

85 This means demonstrating a consistent and integrated capacity to:

- 86 1) explore and use different educational methods to facilitate creative learning
- 87 2) use resources and people (with different understanding and experience to yourself) in
88 creative educational experiences
- 89 3) hold in balance the experiential educational philosophy of CPE and the demands by
90 contemporary society for measuring effectiveness (in the fields of pastoral/spiritual care
91 and educational programme evaluation)
- 92 4) write and disseminate material that expands dialogue regarding: 1) pastoral/spiritual
93 care and practice; and 2) supervisory education and practice

94 **Theological/Spiritual Awareness and Competence**

95 This means demonstrating a consistent and integrated capacity to:

- 96 1) integrate faith development, theological/spiritual thought and a wide range of spiritualities in the
97 supervisory education of CPSups and CPEds

98 **In preparation for your Accreditation Review**
99 **you need to assemble a Dissertation consisting of six professionally presented Papers.**

100 As you assemble your 6 Papers, bear in mind that your Review Committee will be looking for evidence
101 that you have a consistent and integrated capacity in all the Competencies (see above) expected of an
102 EdConsult.

104 In each of the 6 Papers respect issues of confidentiality, and provide footnotes plus a bibliography if
105 you use secondary resources.

107 Your Dissertation is to be typewritten, in Font 11, with a 2 cm margin, and with each page numbered; it
108 is to be presented in the following order, and one copy circulated to each member of your Review
109 Committee at least 3 weeks prior to the day of your Review. You may ask the members of your Review
110 Committee if any would prefer to receive your materials in digital form.

112 Your Dissertation should include a **Front Page** containing:

- 113 1) your name and contact details, your spiritual/religious/ faith/philosophical affiliation,
114 theology/spirituality/philosophy/education/supervision degree(s) / diploma(s) / certificate(s), or
115 subjects completed towards a theology/spirituality/philosophy/education/supervision
116 qualification
117 2) a summary list of your involvement in the supervision/education of CPSups and CPEds since
118 being granted Provisional EdConsult status by your Member Association
119 3) a declaration of any written or other formal complaints in regard to yourself, and the outcome of
120 any investigation
121 4) a summary of your contribution to ANZACPE and your Member Association
122 5) your Statement of Request of your upcoming Review Committee
123

124 **Paper One - Your Autobiography:** (3000 words max) in which you trace your life story (from birth until
125 now) from the perspective of supervision and education. Select experiences from your life and describe
126 the impact of these experiences on your CPSup, CPEd and EdConsult formation journey:

127 e.g. you may wish to reflect on:

- 128 1) your relationships with parents, grandparents and other childhood carers
129 2) your relationships with educators and caregivers during primary, secondary and tertiary
130 education
131 3) your relationships with siblings, peers, colleagues, partners and children in the contexts of
132 family, work, professional education, and community (including spiritual/religious/ faith/
133 philosophical communities)
134 4) your experiences of receiving supervision as a CPE student/participant
135 5) your experiences of giving and receiving supervision as a CPSup and a CPEd
136 6) your CPE journey and your theological/spiritual journey
137

138 **Paper Two - Your Evaluation of your Supervision/Education of: either one Clinical Pastoral
139 Supervisor; or a peer group of Clinical Pastoral Supervisors** (3000 words max) in which you
140 demonstrate, with specific examples taken from your supervision/education of this CPSup/these
141 CPSups, how you accompanied and supervised/educated them in the **Competencies expected of an
142 accredited CPSup** i.e. in the following areas 1) Administrative; 2) Interpersonal; 3) Intrapersonal; 4)
143 Supervisory; 5) Educational; and 6) Theological/Spiritual.

144 (Note: should you present, in this Paper, your supervision/education of a peer group of CPSups,
145 you will need to present your supervision/education of an individual CPEd in Paper 3.)
146

147 **Paper Three - Your Evaluation of your Supervision/Education of: either one Clinical Pastoral**
148 **Educator; or a peer group of Clinical Pastoral Educators** (3000 words max) in which you
149 demonstrate, with specific examples taken from your supervision/education of this CPEd/these CPEds,
150 how you accompanied and supervised/educated them in the **Competencies expected of an**
151 **accredited CPEd** i.e. in the following areas 1) Administrative; 2) Interpersonal; 3) Intrapersonal; 4)
152 Supervisory; 5) Educational; and 6) Theological/Spiritual.

153 (Note: should you present, in this Paper, your supervision/education of a peer group of CPEds,
154 you will need to present your supervision/education of an individual CPSup in Paper 2.)
155

156 **Paper Four – Your Evaluation of a Group Educational Session that you designed and facilitated,**
157 **(either within your own Member Association, or within ANZACPE)** (3000 words max) in which you
158 demonstrate your capacity to facilitate learning amongst your CPSup, CPEd or EdConsult peers.
159 Your Paper should include: 1) a description of your educational goal(s); 2) a description of your
160 educational process; 3) your evaluation of the process; and 4) evaluative feedback from the group
161 members of their experience of the session plus your engagement with them as an educator.
162

163 **Paper Five – Your Theory of Education and Supervision** (3000 words max) in which you enunciate
164 a clear theory of education in supervision (being mindful of both one-to-one supervision/education and
165 group supervision/education)
166

167 **Paper Six – Your Theology/Spirituality** (3000 words max) in which you write of your understanding
168 and appreciation of **either** a significant theological/spiritual writer as she/he informs your educational
169 philosophy and practice; **or** of a passage from your Scriptures/Sacred Texts, as it informs your
170 educational philosophy and practice.
171

172 **Attach – A Portfolio of Various Documents, namely:**

- 173 1) your evaluation of your relationship(s) with the supervisor(s)/educator(s)/consultant(s) that you
174 engaged during your time as a Provisional EdConsult
- 175 2) an evaluation of your progress as a Provisional EdConsult from the above supervisor(s)/
176 educator(s)/consultants(s)
- 177 3) your evaluation of your relating to significant peers (in particular, other CPEds and EdConsults),
178 during your transition from CPEd to EdConsult
- 179 4) a declaration that you hold consents from all the people who you have written about in your six
180 professional Papers
- 181 5) a statement demonstrating the way you have addressed the issues named by your most recent
182 Review Committee relating to your professional identity and function as a Provisional EdConsult
- 183 6) a statement that addresses why you believe that you have sufficiently addressed the learning
184 requirements of an EdConsult
- 185 7) a statement describing your plans/goals for the future
186

187 Following your Review, your Review Committee will make its recommendations to the ANZACPE
188 Professional Standards Committee, who will then in turn make its recommendations to your Member
189 Association.
190

191 Ultimately it is your Member Association that will accredit you.

192 **Extension of Provisional Status**

193 In the event of you being unable to fully meet the ANZACPE Standards for Accreditation, your Review
194 Committee may decide to recommend to your Member Association that you be granted continuing
195 Provisional Status as an EdConsult for a further period of no more than 2 years.
196

197 You then need to undertake to fulfil your Review Committee's recommendations in your ongoing
198 supervisory practice and demonstrate the same to a subsequent Review Committee.

199

200 Should the subsequent Review not occur in the required 2 years, your Provisional Status shall lapse. In
201 this event, your Member Association shall be responsible for notifying the ANZACPE Registrar.

202

203 Your Member Association may grant you a dispensation from this 2-year requirement, but only for very
204 exceptional and extenuating circumstances e.g. life threatening or serious physical/mental illness;
205 unemployment or financial situations which threatens loss of home; death of an immediate family
206 member within 9 months prior to a scheduled review.

207

Review of your Accreditation as an EdConsult

208 Your accreditation as an EdConsult is subject to ongoing review every 5 years. In the period under
209 review, you are expected to have supervised at least 1 CPE Unit, or have participated as an EdConsult
210 in a supervisory/educational programme authorised by either your Member Association or by
211 ANZACPE. Your accreditation will lapse if you have not fulfilled this particular requirement within a 5
212 year period. Your Member Association may grant you a dispensation from this requirement, but only for
213 very exceptional and extenuating circumstances e.g. life threatening or serious physical/mental illness;
214 unemployment or financial situations which threatens loss of home; death of an immediate family
215 member within 9 months prior to a scheduled review.

216

Application and Preparation for a Review of your Accreditation as an EdConsult

217 You need to apply to your Member Association requesting a Review of your Accreditation.

218

219 Your Member Association shall forward your request (using the '*Request Form for a Review of*
220 *Accreditation*' found on the ANZACPE Website) to the Chairperson of the ANZACPE Professional
221 Standards Committee.

222

223 If you are requesting a Review immediately prior to an annual ANZACPE Conference, your Member
224 Association shall write to the Chairperson of the ANZACPE Professional Standards Committee no later
225 than 1 April, requesting the formation of a Review Committee on your behalf.

226

227 If you are requesting a Review at a time other than prior to an annual ANZACPE Conference, your
228 Member Association shall write to the Chairperson of the ANZACPE Professional Standards Committee
229 no later than 4 months prior to the requested time of review requesting the formation of a Review
230 Committee on your behalf.

231

232 Your Association's letter of request and support shall contain:

233

1) your name and contact details

234

2) verification that you have met the minimum requirements for an ANZACPE Review

235

3) your spiritual/religious/philosophical affiliation

236

4) a declaration of any written or other formal complaints in regard to yourself, and the outcome of
any investigation

237

5) the names and contact details of up to 3 Accredited CPEDs or EdConsults from your Member
Association to be potential members of your Review Committee (having first obtained
agreement from these people to be members of that Review Committee)

238

239

240

241

242 It is an ANZACPE requirement that Reviews of EdConsult Accreditation involve CPEDs and EdConsults
243 from other Member Associations; the Review Committee shall comprise of a majority of EdConsults.

244

245 During the process of forming your Review Committee, you shall be notified and given the opportunity
246 to express reservations in relation to any proposed committee member. Should you have reservations,
247 you need to express them and provide your reason(s) for reconsideration directly to the Chairperson of
248 the Professional Standards Committee, who will give serious regard to your reservations.

249
250 You and the 5 members of your Review Committee shall be notified (6 weeks prior to the Review) of
251 the names and contact details of the members of your Review Committee, with the date, time and
252 venue of the Review.

253
254 Your written materials shall be received by your Committee members at least 3 weeks prior to the
255 Review date.

256
257 You shall forward to the ANZACPE Treasurer the cost for the Review at least 3 weeks prior to the
258 Review date.

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260 **you need to assemble a Dissertation consisting of six professionally presented Papers.**

261 In each of the 6 Papers respect issues of confidentiality, and provide footnotes plus a bibliography if
262 you use secondary resources.

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266 Committee at least 3 weeks prior to the day of your Review. You may ask the members of your Review
267 Committee if any would prefer to receive your materials in digital form.

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271 theology/spirituality/philosophy/education/supervision degree(s)/diploma(s)/certificate(s)
- 272 2) a declaration of any written or other formal complaints in regard to yourself, and the outcome of
273 any investigation
- 274 3) your Statement of Request of your upcoming Review Committee

275
276 **Paper One** (1000 words max) in which you evaluate the salient features (the high points and low
277 points) of your professional experience since your last Accreditation Review. Include your previous
278 Review Committee's recommendations; describe how you have addressed those recommendations.

279
280 **Paper Two** (1000 words max) in which you evaluate the salient features of your work as an EdConsult
281 during the past five years, highlighting the high and low points in your relationships with CPSup/CPEd/
282 EdConsult colleagues, CPE organizations, institutions, church authorities and religious/faith
283 communities.

284
285 **Paper Three** (1000 words max) in which you evaluate your professional development in supervisory
286 education undertaken since your last Review. Your evaluation should address challenges and insights
287 gleaned from reflection on your engagement in the supervisory/educational process e.g. through your
288 supervisory/educational interventions, your experience of receiving professional supervision/education
289 and any reading, study or training undertaken within the field.

290
291 **Paper Four** (1000 words max) documentary evidence of professional supervisory contracts and any
292 courses or training completed since the last Review. Include a letter of support for your request for
293 Reaffirmation of Accreditation from your current supervisor indicating your contractual agreement and
294 the areas of focus for your supervision since the last Review.

295

296 **Paper Five** (1000 words max) in which you describe your future plans as an EdConsult.

297

298 **Paper Six** (3000 words max) a paper relevant to supervisory/educational issues, of a standard suitable
299 for publication.

300

301 Should your Review Committee not recommend you for Reaffirmation of EdConsult Accreditation at the
302 time of your Review, and should you wish to continue to seek Reaffirmation of EdConsult Accreditation,
303 you need to re-present to a Review Committee within 2 years.